

SOUTH CAMBRIDGESHIRE DISTRICT COUNCIL

Minutes of a meeting of the Licensing Committee (2003 Act) held on
Thursday, 21 May 2009 at 5.10pm

PRESENT: Members of the Committee:

Councillors:	RE Barrett	Mrs VM Barrett
	Mrs PM Bear	Mrs JM Guest
	R Hall	Mrs SA Hatton
	Mrs EM Heazell	MB Loynes
	RM Matthews	DC McCraith
	Mrs CAED Murfitt	CR Nightingale
	A Riley	JF Williams

Officers:	Catriona Dunnett	Principal Solicitor
	Richard May	Democratic Services Manager

1. DECLARATIONS OF INTEREST

There were no declarations of interest.

2. ELECTION OF CHAIRMAN OF LICENSING COMMITTEE (2003 ACT)

Councillor RE Barrett was proposed by Councillor MB Loynes and seconded by Councillor DC McCraith. Councillor Mrs CAED Murfitt was proposed by Councillor Mrs EM Heazell and seconded by Councillor Mrs SA Hatton. Both candidates left the room for the duration of the election. On a vote being taken it was **RESOLVED**, with six voting in favour and five against, that Councillor RE Barrett be elected Chairman of the Committee for the 2009-2010 Civic Year.

3. APPOINTMENT OF VICE-CHAIRMAN OF LICENSING COMMITTEE (2003 ACT)

Councillor R Hall was proposed by Councillor RE Barrett and seconded by Councillor DC McCraith. Councillor Mrs CAED Murfitt was proposed by Councillor JF Williams and seconded by Councillor Mrs PM Bear. Both candidates left the room for the duration of the election. On a vote being taken it was **RESOLVED**, with six voting in favour and five against, that Councillor R Hall be appointed Vice-Chairman of the Committee for the 2009-2010 Civic Year.

4. ESTABLISHMENT OF LICENSING (2003 ACT) SUB-COMMITTEE, APPOINTMENT OF SUB-COMMITTEE CHAIRMEN AND PROCEDURE FOR THE APPOINTMENT OF MEMBERS

The Committee considered a report seeking agreement for the establishment of a single Sub-Committee to determine applications under the Licensing Act 2003, appoint a pool of its Members to Chair Sub-Committee Hearings and agree a process for the appointment of Members to the Sub-Committee when it was required to meet.

The Committee supported the proposals relating to the establishment of a single Sub-Committee and arrangements for appointing Members to it, as recommended in the report. In respect of the pool of Chairmen, it was felt that this should be widened in order to allow all Members the opportunity to chair hearings, subject to them having undergone

the necessary training before doing so. Councillor DC McCraith requested not to be included within the pool of Members wishing to chair hearings.

The Committee **RESOLVED:**

- (a) To establish a Licensing Sub-Committee to make determinations under the Licensing Act 2003 in respect of applications not determined by the Licensing Officer under delegated powers and in accordance with the Table of Delegations in respect of Licensing Functions set out in the Annex to Table One of Part 3 of the Constitution.
- (b) To appoint a pool comprising all Members of the Committee, with the exception of Councillor DC McCraith, to act as Chairmen of the Sub-Committee, subject to the Chairmen having received, or giving a commitment to undertake, the appropriate training required for the role as directed by the Corporate Manager for Health and Environmental Services,
- (c) To authorise the Democratic Services Manager to appoint three Members to the Sub-Committee when it is required to meet, comprising a Chairman from the pool agreed in (b) above and two Members of the Committee, dependent on availability, having regard to potential conflicts of interest and in consultation with the Chairman of the Committee.

The Meeting ended at 5.30 p.m.
